



Monica Humble, PMP®

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<http://www.du.edu/~mhumble>

OBJECTIVE

“I bring together people and technology to craft solutions that best serve users and clients—with the ultimate goal of improving the organization’s service and bottom line.”

QUALIFICATIONS AND BACKGROUND

25 years of experience and expertise in project development and management; collaborative and team work process; training, database development, administration and consulting.

PROFESSIONAL HISTORY

University of Denver, [Daniels College of Business](#), Denver, Colorado 1997-present

Director of Technology Services

The director is responsible for the day-to-day operations: hardware and software support for faculty and staff, integration of business and computer technology into the classroom and curriculum. The director works closely with the University of Denver, Technology Services (DU/UTS) on policies and procedure and provides input and recommendations on new technologies that would assist with student learning or faculty/staff workflow. The director supports DU/UTS on server upgrades and enhancements. The director also supports the vision and mission of the college through the web, external and internal for both communication and self-service in alignment with the College’s Strategic Plan.

Director of Web Services and Training Development

The director is responsible for the overall vision for web systems and coordinates and implements work, process improvements and training for these programs. The director seeks new methods or uses of technology that will enhance the efficiency and utilization of processes within the college for faculty and staff. This position directly interfaces with all Daniels staff and key DU personnel.

The director will lead and manage the training for Daniels faculty and staff on Daniels processes and systems, including Microsoft Outlook, File Management, Backup/Restore functions, and more. The

director is a key link across all schools, departments, centers, program areas and administrative functions. The director is responsible for developing, managing and coordinating functionality via the website, classroom instruction or individual consultation.

Painters Plus (Paint Design Company), Denver, Colorado 1996-1997

Owner, President

Complete business planning, developing, marketing, and management operation of an independent, small business. Within two months of startup, bid on large-scale \$15K project accepted. Project completed within 30-day schedule and included management of subcontractors, design consultants, and weekly briefings to customer. Provided customers with consultations and training information on color analysis and design, painting techniques, and follow-up care.

MEMBERSHIPS / COMMITTEES

Member, Daniels College of Business Inclusive Excellence Committee

Member, Management Steering Committee

Member, Daniels College of Business Technology Committee

Member, University of Denver Continuity Committee

Staff Sponsor, Out4Biz Graduate Student Organization

Volunteer, University of Denver Conduct Review Board

Volunteer, Denver Women's Commission

EDUCATION

Project Management Professional (PMP®)

Master of Business Administration, University of Denver

Masters of Computer Information Systems, University of Denver

Bachelor of Art in Management, University of Phoenix

REFERENCES

Available upon request